

**Minutes of the Faculty Evaluation Review Subcommittee (FERS)
Faculty and Institutional Affairs Committee (FIAC)
UNCP Faculty Senate
September 7, 2010**

Members Present: Libby Denny (chair), MJ Braun, David Dran, Wendy Miller, Frankie Denise Powell, Aaron Vandermeer

I. Call to Order

Dr. Elizabeth Denny, Chair of the Faculty Evaluation Review Subcommittee, called the meeting to order at 3:34 p.m.

II. Approval of Agenda

Agenda was approved unanimously after it was noted that Betty Brown (FIAC chair) would not be joining us as originally anticipated. It was also noted that Sally Vallabha had to resign due to a teaching conflict.

III. Approval of Minutes from April 6, 2010

Minutes were approved unanimously.

IV. Selection of secretary, Review of FERS's charge.

Secretarial duties will be performed on a rotating basis this school year. Vandermeer (9/07/10), Dran (10/05/10), Braun (11/02/10), Miller (2/01/11), Powell (3/01/11), and the committee member yet to be named (4/05/11).

Denny distributed a two-page document containing information related to the charge of FERS including parent committee, meeting schedule, membership, responsibilities, procedures, and rules of operation.

V. Old Business - Review of Senate's actions at May 2010 meeting as related to FERS-generated items

The UNCP Faculty Senate passed FERS-generated items relating to Promotion and Tenure timeline. The Senate rejected FERS suggestions related to academic advisement language in the Faculty Handbook due to an unresolved debate on the need for faculty to keep office hours. FERS proposal did not actually suggest changes to existing handbook policy regarding the nature of office hours. FERS will consider resubmitting the proposal to FIAC, eliminating the minor suggestions in the controversial section (6.7. A).

VI. New Business - Discussion of potential items listed in April 6, 2010 FERS meeting minutes and discussion of potential items from the August 2010 Senate retreat

Potential topics for the FERS committee were discussed, starting with suggestions from the 2009-2010 committee as contained in the Minutes from April 6, 2010. FERS expects to review the model for Student Evaluation of Instruction, examining, in particular, a single model for all courses taught at UNCP, to include online and hybrid courses. Welfare of non-tenure track faculty will be referred to FDW. Debate about the plausibility of electronic portfolios for Faculty Evaluation and Promotion/Tenure will wait until more immediate matters are considered.

It was suggested that FERS examine the process of Early Promotion and Tenure as it relates to the charge of our committee. Members were asked to study Handbook section 5-3.C.3 and to research protocols of peer institutions.

VII. Announcements

None.

VIII. Adjournment

The meeting was adjourned at 5:24 p.m.

Respectfully submitted,

Aaron Vandermeer
Acting Secretary